



That he is the Chief of Police for the Tacoma Police Department, and makes this affidavit based on personal knowledge.

1. That the "pre-hire" files maintained by the Tacoma Police Department are used only for the selection of candidates for entry into the Department.

2. The type of material contained in these files are:

- a) credit reports;
- b) criminal history;
- c) background reference checks;
- d) medical history;
- e) polygraph tests;
- f) medical reports;
- g) psychological assessment; and
- h) application for employment.

3. Once hired, these files are maintained separate and apart from the employee's personnel file.

4. The "pre-hire" files are not used for any purpose once hired. They are not considered in promotions, or disciplinary actions.

FURTHER YOUR AFFIANT SAYETH NAUGHT.

*James O. Hairston*  
 JAMES O. HAIRSTON

SUBSCRIBED and SWORN to before me this 6<sup>th</sup> day of December, 2001.



*John Miesalowski*  
 Printed Name: John Miesalowski  
 NOTARY PUBLIC in and for the State of  
 Washington, residing at Tacoma  
 My commission expires: 10-15-02